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## INSTRUCTIONS

- 1. This form must be filled out in duplicate each time a major repair and/or alteration is made of an aircraft, propeller, engine or instrument.
- 2. When repairs and/or alterations are made which affect the operation limitations set forth in the Airplane Flight Manual or Form ACA-309, the aircraft shall not be returned to service until the operation limitations have been corrected by an authorized representative of the CAA.
- Certificated mechanics must, in all cases, obtain approval of the repair and/or alteration from the CAA representative prior to returning the article to service.
- 4. The manufacturer of an aircraft, engine, propeller, or instrument, and a certificated repair station holding the appropriate rating may return the article to service without prior approval of an authorized CAA representative, provided the alteration and/or repair does not change any of the operation limitations.
- 5. Repair agencies will be guided as follows when completing this form.
  - a. For an Aircraft Repair and/or Alteration-Complete Items 1, 2, 3a, 4, 5, 6, and 7.
    - Mechanic—Submit to CAA representative for inspection and approval prior to returning the article to service. Upon approval, the CAA representative will return the original copy to the mechanic who should submit it to the aircraft owner.
    - Manufacturer or Approved Repair Station—Submit original to aircraft owner, forward copy to CAA district office or CAA agent prior to returning article to service.
  - b. For a Component Installed in an Aircraft—Complete Items 1, 2, 3 (b, c, or d, whichever is applicable), 4, 5, 6, and 7. Distribute copies as in a above.
  - c. For a Spare Component-Complete Items 3 (b, c, or d, whichever is applicable), 5, 6, and 7.
    - Mechanic—Submit to CAA representative for inspection and approval. When approved, retain both copies of the form with the component until installation on an aircraft. At this time Items 1, 2, and 4 must be completed by the installing agency who will distribute the forms as follows: (No further approval of CAA is required, only a log-book entry by the installing agency is necessary.) After installation, original form should be submitted to aircraft owner, and copy forwarded to the nearest CAA district office or CAA agent.
    - Manufacturer or Approved Repair Station—Handle same as for mechanics except that it is not necessary to submit to CAA representative for inspection or approval.

10-54010-2 U. S. COVIENMENT PRINTING OFFICE

Empty Wt. Rmcved Battery Installed battery Removed ballast	Wt 2208.4 52.0 78.0 20.0 2214.4	Arm 121.3 14. 16 4.5 121.15	Moment 267,865 728 1,248 90 268,295
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